

**Emergency Grant-in-Aid Funds** assist graduate students who experience a financial emergency or unanticipated expenses, causing financial hardship. This program is designed to assist in situations where the emergency may impede academic progress, and for those who cannot reasonably resolve their financial difficulty through fellowships, loans, or personal resources.

Emergency Grant-in-Aid awards are grants that reimburse actual expenses. These awards are not a loan and do not need to be repaid. Emergency Grant-in-Aid awards are taxable income.

Federal taxwithholding will be automatically deducted from the disbursement of this grant for International students.

**Eligible expenses:** Unanticipated or unusual expenses (most commonly medical, dental, or legal, but other expenses can be considered) outside of the typical student budget that may hinder the student's academic progress will be considered. Costs must have been incurred while enrolled at Stanford, and costs for a previous or future academic year will not be considered. Each case is considered on its own merits. Any costs that are not documented cannot be considered.

**Temporary COVID-19 Related Funding:** Additional Grant-In-Aid funds have been made available to assist graduate students in this unusual situation. Expenses considered include but are not limited to unexpected travel expenses, expenses related to academic activities performed from home, costs incurred as a result of carrying out essential research on campus, or accommodation for unexpected changes in family finances.

**Emergency Grant-in-Aid funds are not intended for tuition or fees, for standard living expenses, when other funding has ended, or for research-related expenses.**

**Amount:** up to \$5,000 per academic year (exceptions may be made for those with COVID-19 related expenses). There is a one-time allowance of up to \$1,000 for workstation/computer-related expenses.

**Student eligibility:** Degree-seeking students enrolled in a graduate program at Stanford are eligible to apply. Eligibility decisions for professional degree candidates in the Graduate School of Business, School of Law or School of Medicine will be made in consultation with your Financial Aid Office.

Students applying for Emergency Grant-in-Aid funds must be making satisfactory academic progress and must be enrolled at Stanford University. Exceptions can be made for students on a medical leave of absence.

### Application Requirements

#### 1. Completed Application Form

**2. Documentation of Income:** Student and spouse's latest federal income tax return. Not required if the applicant has submitted a FAFSA.

**3. Documentation of expenses** such as copies of billing statements or receipts is required. If requesting aid to cover medical or dental costs, invoices or treatment plans from the medical provider are required. Example: Request is for \$750 for medical expenses. Submission might include:

- Invoice for \$25 copay and treatment plan stating 10 visits are needed. ( $\$25 \times 10 \text{ visits} = \$250$ )
- Receipts/prescriptions for \$50 worth of medication, with a statement that this represents one week of a 10 week treatment. ( $\$50/\text{week} \times 10 \text{ weeks} = \$500$ )
- Total documented costs: \$750

Any costs that are not documented cannot be considered. Missing or incomplete documentation will result in a delay in processing.

**4. Submit by Secure Document Upload:** <http://financialaid.stanford.edu> (select "other" document type)

The Grant-In-Aid Committee will review your financial aid history and academic record and contact you for additional information or notify you of the status of your application two to four weeks after the application materials have been submitted.

Completed applications received during the month of August will begin receiving notifications during September.

This Request is related to COVID-19

Student Name \_\_\_\_\_ Email \_\_\_\_\_

SUID \_\_\_\_\_ Telephone \_\_\_\_\_

Department \_\_\_\_\_ School \_\_\_\_\_

Degree \_\_\_\_\_ Year of Study \_\_\_\_\_  
(PhD, MA, MS, etc.) (1<sup>st</sup>, 2<sup>nd</sup>, etc.)

Academic year and enrollment quarters for which Grant-in-Aid is requested:

Year: 20\_\_\_\_/20\_\_\_\_ Quarter: Autumn  Winter  Spring  Summer

**Personal Information**

Marital status: Single  Married  Domestic Partnership  Separated  Divorced  Widowed

Name of spouse/partner (if applicable): \_\_\_\_\_

Spouse or Partner employment/academic program: \_\_\_\_\_

Dependents (living with applicant):

<u>Name</u>	<u>Age</u>	<u>Relationship to student</u>	<u>School/employer</u>

Explanation of need for support: (attach additional pages if necessary)

